

Annual Pedagogical Plan
Session 2020-21
Sri Mookambika Public School
Jayendra Nagar, Mavinamane, Golihole Post,
Byndoor Tq, Udupi Dist – 576214



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Basic Information about the school

Name of the school : **Sri Mookambika Public School**
Jayendra Nagar, Mavinamane, Golihole Post
Byndoor Tq, Udupi Dist- 576214, Karnataka

Phone : 8762119313

Email ID : srimookambikapublicschool@gmail.com

Website : <http://www.smepschools.in/>

Name of the Principal/ HOS : **Mr. Chetan K**

Contact No : **8762119313**

Affiliation Number : **830265**

Mobile : **9482860022**

School code : **45236**

Type of School (Please tick the correct option) : **Secondary**

Boys/Girls/Co-Education : **Co – Education**

Day School/Day Boarding/ Residential - **Day School**

No. of Students : **406**

No. of Divyang (with Special Needs) Students: **NA** ,

Facilities available : **NA**

No. of Students in day school : **406**

Location Type : (Urban/ Rural/ Hilly Area) : **Rural**

Is the School a Minority School?: **NO**

School Quality Accreditation Details (if any): **NA**

School Enrolment:

Class	No. of sections	Students on roll
LKG	1	0
UKG	1	30
Class I	2	47
Class II	2	43
Class III	2	49
Class IV	2	48
Class V	2	49
Class VI	1	43
Class VII	1	36
Class VIII	1	22
Class IX	1	13
Class X	1	26

School Academic Performance:

a) Class X Pass Percentage during the last Academic Session: 2019-20

Class	Number of students appeared	Number of students passed	Pass Percentage
X	27	27	100%

Staff Details:

The number of the teachers including Librarian, PET and Principal in position
(Regular, Ad-hoc or Part -Time)

Group	Regular	Ad-hoc	Part – time	Trained	Un- Trained
Pre – Primary	3	0	0	3	0
Primary	6	0	0	6	0
Middle	4	0	0	4	0
Secondary	7	0	0	7	0
Senior Secondary	0	0	0	0	0
Supervisory Heads	0	0	0	0	0
Special Educators	0	0	0	1	0
PETs	1	0	0	1	0
Librarian	1	0	0	1	0
Music Teacher	0	0	2	2	0
Karate Teacher	0	0	1	1	0
Yoga Teacher	0	0	1	1	0
Counselor	0	0	1	1	0
Others if any	0	0	2	0	0
Total	22	0	7	29	0

Vision, mission and Focus of the school

Vision Statement:

- Every child is born with immense potentiality and parents also desire to give best education to their children. To meet the expectations of parents and to bring out the best talent in each student.

Mission Statement:

- Every child has immense potentiality and creativity. It requires proper nurturing which will lead every individual to an independent, emotionally strong and intellectually sound future human being. The institution started with the intention of providing a high quality education to the children of Kollur and surrounding villages.

Our Values:

- Building harmonious relations with community instilling self discipline, imbibing leadership qualities, creating empathy and rendering help, values and caring

Our Focus:

- Education is not just scoring good marks; it must prepare the individuals to face the challenges of life.

Schooling at Sri Mookambika Public School ensures the ability,

- To develop children's talents, creativity, integrate knowledge, evaluate ideas and events constructively and awareness in life's varied circumstances.
- To develop emotional maturity and helping them to face ups and downs of life in a balanced manner.
- To be the catalysts of social change bringing justice, trust, progress and peace in the self and the society with a commitment to the immediate cause of the poor and the disadvantaged.
- To develop a spirit of patriotism towards the Motherland and to live in harmony with love and compassion towards all humanity.
- To create a spirit of fellowship, equality and mutual enrichment and gross happiness in the society.
- To create a spirit of belongingness and commitment to the neighbourhood through community service.

Details of School Management Committee

S.no	Name	Post held
1	Sh.T.Ramkumar	Managing Trust for SMPS cum Chairman
2	Sh.Chetan K (Principal)	Member Secretary
3	Sh.V.Chandrashekar (Auditor)	Member (from Trust)
4	Principal of JNV , Chara Hebri	Member Adviser
5	Mohan K, . Principal Gurukula Public School, Vakwady	Member Adviser
6	Dr.K.N.Narasimha Adiga (Main Priest of Mookambika Temple)	Member
7	Sh.Appanna Hegde Land donor	Member
8	Sh.Parameshwara Adiga Well wisher/ Parent	Member
9	Smt.Varalaxmi Hegde Vice-principal	Member
10	Sh.Ganapathi Gowda Parent	Member
11	Sh. Sampath Y Shetty Manager cum Parent	Member
12	Sh.Muralidhar Hegde Parent	Member
13	Smt.Indira.K.Shetty Parent	Member
14	Smt.Seema Parent	Member
15	Smt.Malathi B Parent	Member

Consultations and discussions held for preparing annual plan

As we aware, due to COVID – 19, the teachers meetings were not possible. Therefore the Principal along with 5 senior teachers met only in the month of June 2020 to discuss the Annual Plan. The meetings were conducted on the following schedules-

I meeting : I week of June 2020

II meeting : III week of June 2020 along with the subject coordinators.

A staff meeting was conducted for the entire faculty wherein the Principal put forth the expectations for the fresh academic year, distributed the work load and class teacher allotment along with Individual Time tables.

The following required submissions were made by teachers within the stipulated time, for the scrutiny of the Principal.

1. Weekly Lesson plan
2. Yearly plan
3. Teaching aids
4. Activity sheets of all subjects.
5. Notes set by teachers
6. Class Time table

As the school situated in the remote area, the network facility is too poor, it is decided to conduct the co-scholastic activities as and when possible through social media apps. A record of the same will be kept for the future references.

Goals to be achieved

Annual Goals:

To achieve effective learning outcomes, managing time, imbuing Values, applying knowledge in a meaningful way and exposure to cultural differences.

Long Term Goals:

1. To ignite pursuit of knowledge so that they are keen on learning more and develop self confidence for further advanced studies.
2. To enable them to meet future demands in rapidly changing global society.
3. To enable students of rural area to be at par with the city based students, in terms of digital technology, spoken English etc as the school is located in a rural area.

Culture of the School

The school culture has a positive outlook.

- ❖ We follow secularity without any bias in religion or language.
- ❖ Discipline is an integral, part of the school.
- ❖ Meaningful teacher parent interactions and recognizing the achievements of students.
- ❖ All the teaching and non- teaching faculty work together and strive towards a common goal.
- ❖ The Principal is a role model for teachers and teachers in turn are role models for students, thereby creating a conducive environment suitable for learning.
- ❖ Safety of students at every stage is taken care of.
- ❖ Proper exercises, yoga and games are given to ensure mental and physical health of students. Breathing techniques are observed during assembly to enhance concentration.
- ❖ The school has high academic expectations and has been able to maintain a good record in AISSE results every year.

Co-Ordination with parents & community

Parent Teaches Meeting:

The All parent teachers meeting is held in the beginning of the year wherein, a representative for each section is appointed and these representatives form a committee.

After every tests and exams parents are called to the school to review and feed backs about the performance is communicated. Class 10 parents are called to school to have a face to face meeting with teachers to check answer papers of their wards and an "Open House" for parents to meet their concerned teachers and discuss their child's performance is held in a day or two. **A feedback book** is maintained during open house wherein teachers write remarks for each student and parents have to write their remarks and sign, which in turn is submitted to the principal.

The principal personally goes through every page of the feedback book and discusses the shortcomings or applauds teachers for the positive remarks in the meeting.

During open House of Mid Term Exam, the principal meets parents of below average students and discusses the reasons for low performance and gives solutions like special coaching, extra home work etc. for further improvement and seeks co- operation of parents for further improvement of the child.

PUPILS WELL – BEING:

School organizes medical inspections, general health & dental check up for all the students and maintains the record. We also organize talks by doctors on health and sanitation related topics, adolescence problems etc. Deworming tablets and DPT & TD immunizations are given in the school under the guidance of Primary Health Centre, Govt. of Karnataka.

School improvement Plan

Monitoring & Evaluation:

The Principal makes a regular monitoring of teachers and evaluates their performance. The school has 4 monthly tests, a midterm exam and a final exam. The Principal personally goes through the performance sheets of students & writes her remarks in green ink for students & parents to note.

Answer papers are given home for a day to enable students to rectify their errors along with their parents.

Rewards & Incentives

During assemblies, prizes won in various competitions are read out & the students are applauded on stage. Their certificates are displayed on notice boards.

Administration

The principal is the administrator of the school. Managing with the help of support staff & teachers, she takes charge of maintaining all the physical activities of the school.

All day to day notices and plans are communicated to the faculty in “**Staff notice Register**” signed by each & every faculty.

Academic: The Principal takes charge of supervising all the faculty members either formally or informally. Various committees such as Science Club, Health & Wellness Club, Disaster Management, Women’s cell etc and the school cabinet assist the Principal in management. Parents are met by teachers and Principal, as & when required to discuss academic performances. Leaders are appointed, a boy and girl from classes 9 to 10.

Staff Meetings: Regular staff meetings are held, short comings as per my observations of Principal are discussed. Teachers are motivated and proceedings are recorded in the “**Staff meeting Register**”.

Guidance and Counselling: The school has a part time professional counsellor. She caters to the needs of students.

Library: The school has a fully furnished Library with magazines, Journals all in total 1500 books. Students are issued books everyday and they should write their opinion about the book they read.

Enrichment of Teachers: It is mandatory for teachers to attend 3 training programmes hosted in various institutions often. Most of the teachers have already been attending workshops in various topics like classroom management, Strengthening Evaluation and Assessment, Life Skills, value Education, Integrating Technology, Capacity Building Programme on Upholding integrity and ethics, Gender Sensitivity etc. from time to time, physical or online trainings.

Enrichment of Students: The following workshops are conducted for students.

- ❖ 1 day Multi dimensional, exam oriented motivational workshop for class X students.
- ❖ 1 day workshop on Preparation for exams & managing stress.
- ❖ Talk on disadvantages of using plastics for classes VI to X.

Supporting Activities

1. **Transportation Facility:** The school has 08 school buses to pick & drop the students in the morning & evening.
2. Lower classes celebrate festivals like Krishnashtami, Independence day, Ganesh Chaturthi & so on. They wear appropriate costumes on these occasion and talks on importance of the day, speeches, dance performances etc.
3. Students of LKG and UKG observes many activities like Rainy Day, Colour days ect. There will be minimum 2 activities for a month starting from August.
4. Resource people are invited to school to create awareness in dental hygiene, hazards of plastic usage, road safety, Fire engine demo, Teenage problems etc.

5. Time to time, the activity circulars sent by central board to be conducted in schools are also done.

Requirement of Remedial classes

Remedial classes are conducted during school hours for lower classes wherein individual attention is given. A week before exams, revision classes also are conducted. Besides these, class 10 all the students compulsorily are being given remedial classes between 3.30pm -4.30pm in subjects like Math, Chemistry, Physics, Languages and Social Studies from January onwards till the annual exam is being conducted. Students are made in groups as per the number of teacher for class 10 and each group is monitored by individual teacher. The teachers mentor the students even from getting up to go to bed timings by calling the parents.

Celebrations/ events/collaboration with other schools

Birth Day Celebration of His Holiness: We celebrate our beloved His Holiness Sri Sri Jayendra Saraswathi Mahaswamigal Birth Anniversary every year , by offering Pooja, flowers and singing bhajans at his Lotus Feet of the Statue installed in the School.

Awards Day Celebrations: The school is celebrating Awards day to encourage and recognize the meritorious students in academics, extra curricular and sports. Cash prizes are given for winners of school level Literary & Cultural competition and sports Champions, through the endowment fund.

Investiture Ceremony: The school conducts Investiture Ceremony every year. Students from Secondary section are elected as student council members. The aim of this is to empower students to work in partnership with staff towards shared goals and to develop leadership qualities.

Science exhibition: The school is organises science exhibition on National Science day every year. Lot of working and non working models are prepared to create environmental awareness among the students.

Annual Day Celebrations: The school celebrates Annual Day every year. Various cultural performances are taking place at this event. We always see to that all students of the school compulsorily participate in this school festival, as per their choice of item such as singing, dancing, enacting etc.

Inter school competition: Our school Participates in Interschool Cultural and Sports competition conducted by AICS.

Celebration of various Festivals: To bring ‘Unity in diversity’ the school observes few religious festivals with an aim of developing respect to all the religions by involving all the students belonging to varied religions. Students will be given opportunity to speak about the festival in different religion and its observation will be explained with anecdotes.

Special Events

Annual Picnic: The school organizes annual picnic for students as a break from their usual routine and academic stress and have fun and frolic along with their co-mates. Picnics are planned for a day and mainly to water parks.

Sports Day: This a grand event of the school whereby all interested parents also attend and enjoy several sports events conducted by the school such as high jump, long jump, athletics, discuss throw etc. The programme ends in the evening after the prize distribution to the winners by the chief guest.

Field Trip: Field trip will be organized every year in connection to their academic lessons as far as possible.

Farewell: The outgoing batch of class X gets a memorable farewell from the students and the faculty. The class IX students entertain them with many entertaining events.

Scout & Guide Camp: The School is actively participating in Scouts and Guides events. State level representative from guide wing is from our school which is a added advantage for the students to achieve a lot in Scouts and Guides Evens. School has produced Rajya Puraskar students for many years.

Gandhi Jayanthi:

After a formal programme of paying tribute to the Father of the Nation, cleaning of the in & around areas of the school campus is done.

Number of meetings to be held for implementation of plan

The school is organizing monthly meetings for the entire teaching faculty to discuss about the implementation of the plan & meetings to discuss shortcomings in implementation.

Subjects and Languages Taught:

Classes I and II

Subjects taught:

- ❖ Mathematics
- ❖ Environmental Studies

Languages Taught:

- ❖ English,
- ❖ Hindi, Kannada

Classes III to V

Subjects taught:

- ❖ Mathematics
- ❖ Science
- ❖ Social Science

Languages Taught:

- ❖ English
- ❖ Hindi
- ❖ Kannada

Classes VI to VIII

Subjects taught:

- ❖ Mathematics
- ❖ Science
- ❖ Social Science

Languages Taught:

- ❖ English
- ❖ Hindi
- ❖ Kannada

Classes IX & X

Subjects taught:

- ❖ Mathematics
- ❖ Science
- ❖ Social Science

Languages Taught:

- ❖ English Language & Literature
- ❖ Hindi/Kannada (Optional Second Language)

Guidelines for child safety

- ❖ No entry to any visitors or parents in the school premises during working hours & before commencement of school in the morning.
- ❖ Lady conductors/ attendants are available in all the school buses. Escorting the students by class teachers till students board the bus.
- ❖ Escorting of students by teachers for any camp or programmes held outside school.
- ❖ First Aid box is maintained in the school & school buses.
- ❖ Supervision by the teaching and non teaching faculty on corridors during lunch break for monitoring the students.
- ❖ A register is maintained where the Parents signature is taken when the students are being taken home in between school hours.
- ❖ To create awareness about child safety, different clubs like Disaster management, Women Cell are formed and different activities are Planned for the students.
- ❖ The first page in school diary has all the information regarding the student, if lost and this diary is to be carried everyday to school.
- ❖ CC cameras are installed at all important places.
- ❖ Girl students are given a talk on good touch and bad touch.
- ❖ Pure drinking water facility & fire safety measures undertaken
